

MapRice GIS Manage Farms Guide

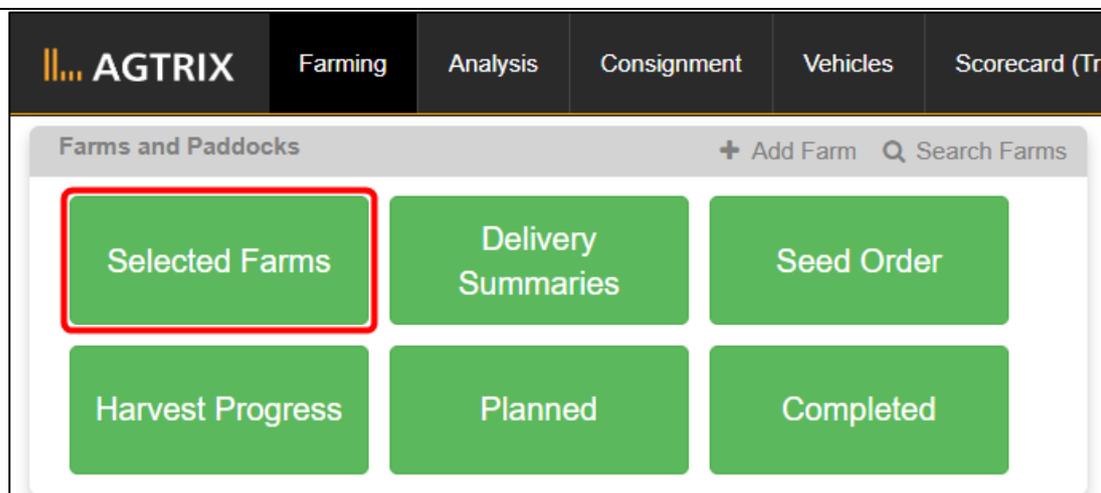
September 2020

Manage Farms

You will only be able to access and make changes to the farms associated with the Grower Number you used to log in to the Growers Portal and MapRice GIS.

Manage Farm Details

1. To view the list of farms associated with your Grower Number can select the **Selected Farms** button in the left hand panel of the MapRice GIS Farming page.



2. From the list of your farms, click the **Map** icon to zoom to a specific farm on the Map. To generate a map in PDF format for printing, select the **Print** icon, and to edit your farm, select the **Edit** button. From the **Edit** button you can edit you Farm Details, Address and Contact Details.

To add a new farm to your Grower Number or refresh your details click on the **Action** button.

To view the list of paddocks on a specific farm, click on the **Farm Number** in the left most column.



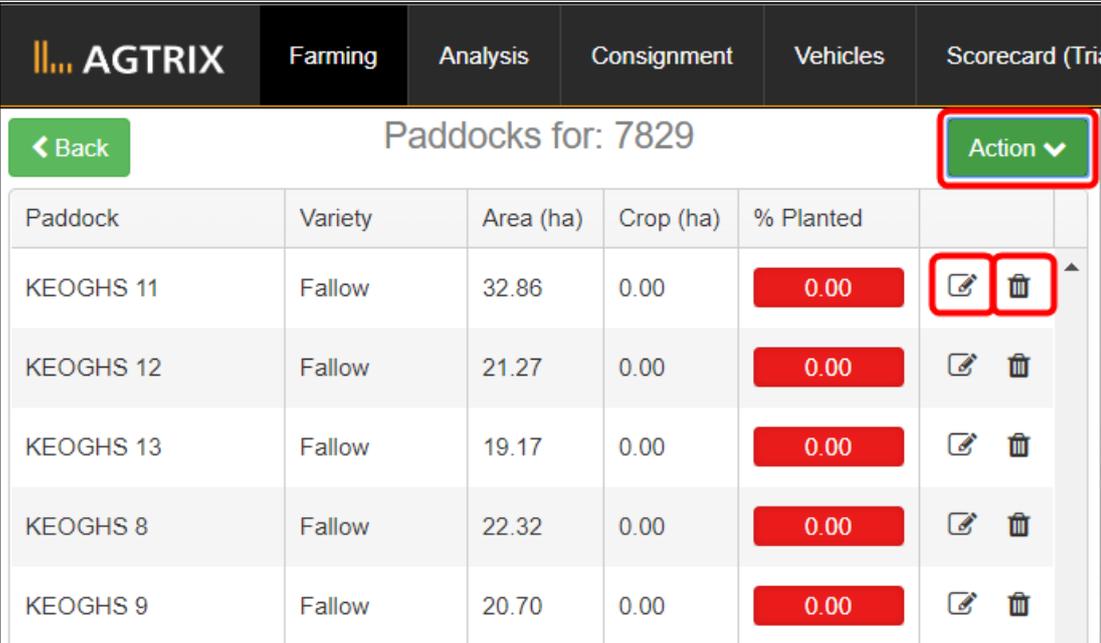
The screenshot shows the 'My Selected Farms' page with a table of farm details. The 'Action' button in the top right is highlighted with a red box. The table has columns for Farm, Area (Ha), Crop (Ha), and % Planted. The first row shows Farm 7829 with an area of 1492.15 Ha, a crop of 319.26 Ha, and 17.47% planted. The 'Farm' cell for 7829 is highlighted with a red box. To the right of the table are three icons: a map icon, a print icon, and an edit icon, all highlighted with red boxes.

Farm	Area (Ha)	Crop (Ha)	% Planted
7829	1492.15	319.26	17.47

Manage Paddocks

By clicking on the **Farm Number** from the “My Selected Farms” page, as outlined in the above steps, the list of all paddocks for that farm will be shown.

- To edit a paddocks details, or re-draw the area click on the **Edit** button.
- To delete a paddock click on the **Delete** button.
- To add a new paddock or transfer paddocks to another farm registered to your grower number click on the **Action** button.



Paddock	Variety	Area (ha)	Crop (ha)	% Planted	
KEOGHS 11	Fallow	32.86	0.00	0.00	 
KEOGHS 12	Fallow	21.27	0.00	0.00	 
KEOGHS 13	Fallow	19.17	0.00	0.00	 
KEOGHS 8	Fallow	22.32	0.00	0.00	 
KEOGHS 9	Fallow	20.70	0.00	0.00	 

Edit a Paddock

From the “Edit Paddock” page click in the **Name** field to change paddock name.

To edit a paddock shape and area click on the **Edit Drawing** button highlighted in the red box on the mapping pane.



After clicking the **Edit Drawing** the corners of the paddock will be shown with a yellow dot. These dots can be dragged and dropped to move the paddock boundary to its new location. If the mouse is hovered over the perimeter of the paddock it will show as a blue dot, from here this point can also be dragged and dropped to a new location.

By default the paddock boundaries will 'snap' to the boundary line of the neighbouring paddocks. If you would like to turn this off, click on the **Toggle Draw Snapping** button, which is highlighted in yellow and marked by the red box.

Once you have completed editing your paddock re-click the **Edit Drawing** button and press **Save**.



Draw a new Paddock

From the “Add Paddock” page click in the **Name** field to change paddock name.

To draw the new paddock click on the **New Drawing** button highlighted in yellow on the mapping pane. Once selected the mouse will then show as a blue dot, to start the paddock click on a corner or perimeter point of the paddock. The blue dot can then be dragged along the paddock perimeter to the next corner point, to mark the corner and keep drawing click that point. As the paddock is being drawn the paddock area will be highlighted white. Once the paddock area is completed double click that point and the area will show yellow.

By default the paddock boundaries will ‘snap’ to the boundary line of the neighbouring paddocks. If you would like to turn this off, click on the **Toggle Draw Snapping** button, which is highlighted in yellow and marked by the red box.

Once you have completed drawing your new paddock press **Save**.

Details Add Paddock:

Code <input type="text"/>	Name <input type="text"/>
Area Ha 0.00 ha	Field is required Farm 7829

The screenshot shows the 'Add Paddock' interface. On the left, there are input fields for 'Code', 'Name', 'Area Ha', and 'Farm'. The 'Name' field has a red border and a red 'X' icon, indicating it is required. Below these fields are 'Save' and 'Cancel' buttons. On the right, there is a map showing a paddock being drawn. A blue dot is positioned on the perimeter of the paddock. A red box highlights the 'Toggle Draw Snapping' button in the drawing toolbar. The map also shows a scale bar for 100 meters and coordinates (-35.3176, 145.5238).